

Quick Reference Guide for Dietitians

Note: This is the listing of Dietitians item numbers utilised for HICAPS claims processing which has been developed in conjunction with Dietitians Association of Australia.

Item Number	Full Description	Abbreviated Description
500	Individual initial consultation	INDIVIDUAL INITIAL
600	Review individual consultation	INDIVIDUAL REVIEW
700	Group consultation	GROUP CONS
800	Home/Out of rooms consultation	OUT OF ROOMS

HICAPS Hints

- If the card does not have the patient IDs, start with 01.
- The card issue date is located on the bottom right hand corner of the card.
- HICAPS transactions can only be generated by swiping a membership card. Key entry is not available.
- Print your HICAPS Totals daily. Your terminal will prompt you to complete the process before the first claim of the day can be processed.
- Terminal rolls can be ordered via your terminal (see Terminal Operations Guide) and for all other stationery requests contact the Help Desk.
- Descriptions relating to the Transaction Response Codes are available in the Terminal Operations Guide.

HICAPS Help Desk Number

 1300 650 852

