

Quick Reference Guide for Acupuncturists

Note: This is the listing of Acupuncture item numbers utilised for HICAPS claims processing which has been developed in conjunction with:

AACMA – Australian Acupuncture and Chinese Medicine Association

ANTA – Australian Natural Therapists Association

ATMS – Australian Traditional-Medicine Society

FNTT – Federation of Natural & Traditional Therapists

Item Number	Full Description	Abbreviated Description
Acupuncture		
103	Initial consultation	INITIAL CONS
203	Standard consultation	STANDARD CONS
Chinese Herbal Medicine		
303	Initial consultation	INITIAL CONS
403	Standard consultation	STANDARD CONS
503	Medicaments	MEDICAMENTS

HICAPS Hints

- If the card does not have the patient IDs, start with 01.
- The card issue date is located on the bottom right hand corner of the card.
- HICAPS transactions can only be generated by swiping a membership card. Key entry is not available.
- Print your HICAPS Totals daily. Your terminal will prompt you to complete the process before the first claim of the day can be processed.
- Terminal rolls can be ordered via your terminal (see Terminal Operations Guide) and for all other stationery requests contact the Help Desk.
- Descriptions relating to the Transaction Response Codes are available in the Terminal Operations Guide.

HICAPS Help Desk Number

 **1300 650 852**

