

Quick Reference Guide for Speech Pathologists

Note: This is the listing of Speech Pathology item numbers utilised for HICAPS claims processing which has been developed in conjunction with Speech Pathology Australia.

Item Number	Full Description	Abbreviated Description
310	Initial individual consultation/assessment up to 45 minutes	INITIAL TO 45 MINS
320	Initial individual consultation/assessment 46 – 90 minutes	INITIAL 46 – 90 MINS
330	Initial individual consultation/assessment over 90 minutes	INITIAL OVER 90 MINS
340	Subsequent individual consultation/assessment/treatment up to 45 minutes	SUBS TO 45 MINS
350	Subsequent individual consultation/assessment/treatment 46 – 90 minutes	SUBS 46 – 90 MINS
360	Subsequent individual consultation/assessment/treatment over 90 minutes	SUBS OVER 90 MINS
370	Group treatment up to 45 minutes	GROUP TO 45 MINS
380	Group treatment 46 - 90 minutes	GROUP 46 – 90 MINS
390	Group treatment over 90 minutes	GROUP OVER 90 MINS

HICAPS Hints

- If the card does not have the patient IDs, start with 01.
- The card issue date is located on the bottom right hand corner of the card.
- HICAPS transactions can only be generated by swiping a membership card. Key entry is not available.
- Print your HICAPS Totals daily. Your terminal will prompt you to complete the process before the first claim of the day can be processed.
- Terminal rolls can be ordered via your terminal (see Terminal Operations Guide) and for all other stationery requests contact the Help Desk.
- Descriptions relating to the Transaction Response Codes are available in the Terminal Operations Guide.

HICAPS Help Desk Number

 **1300 650 852**

